

Minutes of the Meeting of Litcham Parish Council held on **Monday 4 July 2016**, in The Jubilee Hall at 7.30 p.m.

Present

Councillor M Oldfield (Chair)
Councillor C Mitchell
Councillor M Anderson
Councillor L Christie
Councillor R Fagence
Councillor J Jones
Councillor C Lawrence

County Councillor M Kiddle Morris

Two parishioners.

1. Apologies for Absence.

Apologies for absence had been received from District Councillor E Gould.

2. Declaration of Pecuniary Interest.

There were no DPIs.

3. Minutes of the Previous Meeting.

Councillor Anderson proposed and Councillor Jones seconded the resolution that the minutes of the meeting held on 6 June 2016 having been circulated be approved. All were in favour and the minutes were duly signed.

4. County and District Councillor Reports.

The County councillor reported that devolution is still progressing although two District Councils and one City Council in Norfolk had voted against it. Norfolk County Council will be consulting on this from July to August. If there is no consultation from Breckland Council then it will not be involved in the decision making process. At the end of the consultation the Secretary of State may amend the proposals and then will place a bill before Parliament at which point Councils have to sign up to it or not in October. There is still opposition to a Mayor who would have the power to raise a precept. Most of the Councils in Suffolk have endorsed the proposals to consult.

5. Matters to Report.

5.1 Jubilee Hall.

Councillor Anderson reported that a meeting had been held with Community Action Norfolk and at present any advance is being held up as the hall has not been registered as charity. All the trustees are being asked to ratify the change to a Charity which should allow more funding streams to be accessed. The murder mystery night is to be held the following Saturday and another breakfast will be held in September. Other events are planned for the summer.

5.2 Litcham Community Recreation Project.

The meeting was adjourned.

A parishioner reported that the stall at the fete was a success. The Project is now on Facebook which will allow residents to contact and be informed of events and meetings. A new bank account is being opened whilst the funds in the old account are being obtained. She queried whether the Jubilee Hall will allow the use of the hall free and she was informed to write and request this.

The meeting was reconvened.

5.3 Dog Bin on Weasenham Road.

The Clerk reported that Breckland Council will now allow dog waste to be deposited in ordinary bins and he will contact Breckland Council regarding this.

5.4 Access to the Churchyard from Druids Lane.

The faculty has been granted and The Clerk will meet the contractor to have this installed hopefully by the next meeting.

5.5 The Mount Tittleshall Road.

The District Councillor had been contacted regarding this.

5.6 Old Fire Station.

The owner had been ascertained and Councillor Jones will speak to him regarding the state of the building with a view to the owner tidying this up. The museum had requested that it uses the fire station but this had been turned down.

5.7 Neighbourhood Watch.

The Clerk will request that District Councillor who attends the SNAP meeting find out the current state of the scheme.

6. Planning.**6.1 Applications.****6.1.1 Y/3/2016/3008-Litcham Primary School-infill of semi enclosed courtyard for provision of extension to two classrooms.**

No objection was raised to the application although this was passed by a majority decision as no Councillors had been able to download the plans. This will be mentioned in the response as will the problems of parking at the school at collection time which can only get worse as the school expands.

6.1.2 3PL/2016/0428/F- Point House Back Street-erection of single storey rear and side extension.**6.1.3 3PL/2016/0429/LB- Point House Back Street-erection of single storey rear and side extension.**

No extension was granted for the amended applications which were to move the extension away from the corner of the building leaving it unharmed and some points of detailing in order to better reflect the existing building.

6.2 Decisions.**6.2.1 3PL/2016/0060/F-Pilgrims Barn-conversion of barn to single dwelling including two storey extensions revised scheme. Permission.****6.2.2 3PL/2016/0428/F- Point House Back Street-erection of single storey rear and side extension. Permission.****6.2.3 3PL/2016/0429/LB- Point House Back Street-erection of single storey rear and side extension. Permission.****6.2.4 3PI/2015/1399/F-Land adjacent to Anvil House Butt Lane-erection of detached dwelling. Permission.****6.3 To consider attendance at Local Plan Working Meeting 12 July.**

It was agreed to await the details of the meeting before deciding whether to attend.

7. Highways**7.1 Report on Highways Matters.**

It was agreed to reiterate all problems for the next visit of the Rangers especially the flooding on Druids lane. The status reports up dates are to be forwarded to the County Councillor to investigate. The SAM2 sign had been erected.

7.2 New problems.

There are potholes outside Punch Farm, on Dereham Road which has been repaired but come out, likewise on Lexham Road, the Bull crossroads and Tittleshall Road. The verges need cutting again as several signs are now obscured and visibility impaired at junctions. It was agreed to investigate a Local Highway Scheme for the improved signage at the top of Druids Lane for school children to access the playing field.

8. Finance.**8.1 Budget.**

Councillor Anderson proposed and Councillor Lawrence seconded the resolution that the budget which had been circulated be approved. All were in favour.

8.2 Balances and Cheques for Authorisation.

Councillor Mitchell proposed and Councillor Lawrence seconded the resolution that the following balances and cheques for authorisation be approved. All were in favour.

Balances :-

Bank of Ireland.

Balance at 30 04 16	9912.92
Less Direct Debit- E-on- 11 05 16-52.87	
Cheques authorised 09 05 16-519.17	<u>572.04</u>
	9340.88
Plus Interest 07 05 16-	<u>.78</u>
Balance at 31 05 16	9341.66
Less unpresented cheques authorised 09 05 16-51.40	
unpresented cheques authorised 06 06 16-351.88	<u>403.28</u>
Balance at 06 06 16	8938.38
Plus float for Community car	<u>100.00</u>
Balance at 06 06 16	9038.38

Amount available for Section 137 : 511x £7.42= £3791.62

Spend to Date :£0.00

Cheques for authorisation:

390	B J Leigh	Salary-June 257.88 less PAYE 51.60	206.28
391	HMRC	PAYE-June	51.60
392	Mrs E Christie	Community Car May	6.44
393	B J Leigh	Salary-July 257.88 less PAYE 51.60	206.28
394	HMRC	PAYE July	51.60
395	T T Jones Electrical Ltd	Maintenance July-Sept-64.55 New LED Lamps-3881.40	3945.95

8.3 Clerk's Salary.

After discussion it was agreed to raise the Clerk's salary to SCP 24 with effect from 1 August 2016. This would be 11.302 per hour for the year to March 2017 and £11.415 from 1 April 2017. This is in line with the new pay scales agreed by the National Joint Council for Local Government Services and for the Clerk's experience.

9. Correspondence for circulation.

The following correspondence would be circulated.

9.1

Open Spaces Society.

9.2

Clerks and Councils Direct July 2016.

10. Matters for the next meeting.

There were no matters raised for the next meeting.

12. Date of the next meeting.

This was confirmed as Monday 5 September 2016 at 7.30p.m. to be held at The Jubilee Hall, Litcham.

The meeting closed at 2045