
EXTRACT

As published in the Church and Village magazine

June (2010) - Attended by seven Councillors, County and District Councillor Kiddle Morris, and two members of the public the following was considered:

Registration of The Green: Confirmation had been received from Cambridgeshire County Council that the application to register The Green as an open space had been duly made. There is now a six week consultation period during which time any objections can be raised to the application.

Highways/Traffic Matters: The problems reported the previous month are to be reported again plus the gulleys in Church Street which have been cleared but are blocked again. The barrier at the rear of Kepple Close should be fitted in the next month.

Village Sign: It was agreed to proceed with the repainting and refurbishment of the village sign as well as the bench alongside it. Permission had been received to remove the tree near to the sign and replant. Breckland Council is to be contacted again regarding the species of tree recommended, which was hawthorn, to enquire if a different species of tree could be planted.

Speedwatch: Following the report in the last edition that no names had been received from either Mileham or Tittleshall the Clerk had been contacted by residents of Tittleshall. The names of the volunteers had been forwarded to the police and the training has therefore been arranged for 14 July commencing at 9.30 a.m. at the Jubilee Hall Litcham. It is likely that there will be in excess of ten people for the training from Litcham and Tittleshall.

Heritage Map: A draft layout of the proposed map was available at the meeting. There was a long discussion regarding the inclusion of several dwellings within the parish that are not shown on the draft. It was also agreed that the orientation of the map is confusing to some but it had been suggested that it is better to orientate as it is being looked at rather than the normal north/south. The situation of the Post Office is to be included on the map.

Village Fair 2010: The full amount remaining in the old village fair account had now been received and this is to be split between the following organisations:-Parochial Church Council, Methodist Chapel, Jubilee hall, Manor Drive Social Club, Friends of the Health Centre and the Historical Society.

Emergency Plan: These had been included with the parish magazine and already over ten copies had been received. The Parish Council thanks all who have replied and requests that all who have not, please return the questionnaire in the prepaid envelope.

FULL MINUTES

Minutes of the Meeting of Litcham Parish Council held on **Monday 7th June 2010**, in The Jubilee Hall at 7.30 p.m.

Present

Councillor M Oldfield (Chair)
Councillor T Carter
Councillor M Anderson
Councillor C Holland
Councillor D Holland
Councillor C Lawrence
Councillor C Mitchell

County and District Councillor Kiddle Morris

2 members of the public

1. Apologies for Absence.

There were no apologies for absence

2. Declaration of Interest.

Councillor Holland declared a prejudicial interest in agenda Item 10 being a trustee of the Charity. Councillor Anderson declared a prejudicial interest in Agenda item 10.

3. Minutes of the Previous Meeting.

Councillor Anderson proposed and Councillor Carter seconded the resolution that The minutes of the meeting held on 4 May 2010 having been circulated be approved. All were in favour and the minutes were duly signed.

4. Matters to Report.**4.1 Registering of the Green.**

Cambridgeshire County Council had written to the Parish Council stating that the application had been duly made. A notice had been placed in the local paper and any objectors have six weeks to register their objections after which the application will be further considered.

4.2 Heritage Map.

The draft was distributed and it was agreed to request that several additional properties are included on the map. A long discussion ensued regarding the orientation of the map and the meting was informed that it is orientated to the visual as looking at the map on the notice board. The Post office is also to be included and with these alterations the draft was approved.

4.3 Employment of Young Offenders Team to assist in the Churchyard.

This had not been done yet and telephone calls left had not been returned. It was agreed to obtain a further quote for cleaning.

4.4 Planting of Tree.

Permission had been granted to remove the tree and the Tree Officer had suggested a hawthorn but the District Councillor is to enquire if an alternative could be used. The Chairman is to contact a contractor to fell the tree.

4.5 Emergency Plan for the Village.

The questionnaires had been distributed with the Church and Village Magazine and 10 copies had been returned.

4.6 Post and Wire fence at Long Meadow

No contact had been received from the contractor.

4.7 Telephone Kiosk at the Post Office.

B.T. are to be contacted to have the kiosk refurbished.

5. Planning.**5.1 Site Specific Policies and proposals Preferred Options Consultation Document.**

The Clerk will collect the documentation on 16 June and Councillor Lawrence will also attend the drop-in session.

6. Correspondence for circulation.

The following correspondence had been received and would be circulated.

6.1 The Playing Field Spring 2010

6.2 Open Space Summer 2010

6.3 Breckland Core Strategy and Development Control Policies Development Plan Document.

6.4 Norfolk County Council Core strategy and Minerals and Waste Development Management Policies Development Plan Document 2010-2025

7. Highways

7.1 General.

The following are to be reported to the Highways department:-

The hedge and pothole on Druids lane, potholes on Back Lane, Pound Lane and Dereham Road, the footway at the Post Office, the gulleys in Church Street.

7.2 Kissing Gate on Weasenham Road.

Norfolk County Council will commence the work when a cheque has been received.

7.3 Speedwatch.

All volunteers in Litcham had been vetted and since the article in the C&V Tittleshall Parish Council had forwarded several names and the training is to take place 14 July. Nothing had been received from Mileham and Councillor Carter stated he would visit Mileham Parish Council meeting if necessary.

8. Finance.

8.1 The budget sheets had been circulated and these were approved.

8.2 Balances:

The following balances and cheques for authorisation were approved.

Bank of Ireland.

Balance at 31 03 10	13895.98
Less cheques authorised 06 04 10-714.72	
Direct Debit E-on 13 04 10- 41.24	<u>755.96</u>
	13140.02
Plus interest- 06 04 10- 0.01	
Breckland Precept-3000.00	
C Mitchell-400.00	
HMRC- Vat refund-425.45	<u>3825.46</u>
Balance at 30 04 10	16965.48
Less unrepresented cheques authorised 04 05 10	<u>767.98</u>
Balance at 04 05 10	16197.50

Amount available for Section 137 :469 x 6.15= £2884.35

Spend to Date :£ 0.00

Cheques for authorisation:

066	B J Leigh	Salary-May-222.98 Renewal of website-47.00	269.98
067	Beetley Parish Council	Photocopying	28.44
068	G T Lake	Grass cutting	235.00
069	Glasdon	Dog Bin	75.48
070	Norfolk County Council	Kissing Gate-Weasenham road	295.75
071	Susanne Rutter	Internal Audit	12.00
072	Zurich	Insurance	205.00

The Clerk reported that Bank Of Ireland need £20000 to be invested in a savings account for business accounts but he is trying NatWest and Lloyds for accounts which pay interest.

8.3 Village Sign.

Two quotations had been received for the painting and it was agreed to accept the quote from B. Huggins at £185. It was also agreed to have the sign refurbished as well as the bench. Councillor Mitchell agreed to contact S. Gooch to repair the sign and

bench and to co-ordinate the project with the painter.

8.4 Insurance.

Councillor Carter proposed and Councillor Anderson seconded the resolution that the Insurance for the year with Zurich at a cost of £205 be accepted. All were in favour.

8.5 East Anglia's Children's Hospices.

Councillor D Holland proposed and Councillor Mitchell seconded the resolution that £50 be donated to the charity. All were in favour.

9. Village Fair 2010.

9.1 Receipt of the balance in the accounts.

The cheque had been banked and cleared and Councillor Anderson proposed and Councillor Lawrence seconded the resolution that £412.50 be donated to Parochial Church Council, Methodist Chapel, Historical Society, Friends of the Health Centre, Litcham Jubilee Hall and Manor Drive Social Club.

Councillors D Holland and C Holland left the meeting.

Councillor Anderson withdrew from the meeting.

10. Litcham Relief in Need Charity.

10.1 Request under Freedom of Information Act.

Councillor D Holland had requested all documentation the Clerk had received regarding the charity. The Clerk had copied 105 sheets and it was agreed to charge these at 10 pence per sheet plus one hour of the Clerk's time.

10.2 Letter from Breckland Council.

Breckland Council had received a formal complaint against Litcham Parish Council and their involvement in the Litcham Relief in Need Charity. Breckland Council had replied that the Standards complaint regime is not one which cover complaints about decisions or actions made or undertaken by a parish council. The regime only covers complaints where it is believed an individual councillor is alleged to have breached an identifiable paragraph of the code of conduct.

11. Matters for the next meeting.

There were no matters for the next meeting.

13. Date of the next meeting.

This was confirmed as Monday 5 July 2010 at 1930 to be held at The Jubilee Hall, Litcham.

The meeting closed at 2101