

Present

Councillor M Oldfield	(Chair)
Councillor R Payne	
Councillor T Carter	
Councillor C Lawrence	
Councillor C Mitchell	
Councillor D Holland	
Councillor C Holland	

District Councillor M Kiddle Morris

1. Apologies for absence

There were no apologies for absence

2. Declaration of Interest

There were no declarations of interest

3. Minutes of the previous meeting

The minutes of the meeting held on 16 July 2007 having been circulated were approved and signed.

4. Matters to report

4.1 Local Development Framework-Presentation.

The Clerk reported that he had contacted the Clerks to several parishes in the vicinity to try and organise a presentation by Breckland Council on the new LDF but was still awaiting replies. The meeting is hoped to be held in October at Beeston Village Hall. It was agreed that Litcham Parish Council would attend. Concern was expressed that the School and Health Centres would not have the capacity if Litcham became a service centre with increased development. Rarely are the schools and health centre consulted if they can cope with increased population not only from Litcham Village but also from the surrounding villages.

4.2 Tree for the Green.

Councillor C Mitchell circulated some examples of tree he had selected, the cost of which could be £1000. It was agreed that a smaller tree may be needed although a decision was deferred awaiting the outcome of registering the land as an Open Space.

4.3 Replacement Tree outside Blenheim House.

It was agreed for District Councillor Kiddle Morris to contact the tree officer at Breckland Council to look at the tree prior to a decision on its replacement being made.

4.4 Breckland Council Review of Polling Places

A reply is to be sent to Breckland Council stating that the Jubilee Hall meets the criteria for the review of polling places.

4.5 CPRE Open Days

The dates of 6-9 September for the open days to visit green buildings were noted and the information was passed to Councillor Lawrence.

4.6 Recycling facilities in Litcham.

The members were in favour of improved recycling facilities but no suitable site has been found. Previously the banks had been sited at the car park to the

Common but the owner was not in favour. It was agreed to write to the Litcham Common Management Committee to request that a site be found if possible.

4.7 NCAPTC AGM.

This is to be held at East Tuddenham Village Hall on Saturday 15 September at 1000. No Councillor wished to attend.

4.8 Initial training for Clerks and Councillors.

This is to be held at South Green Park Mattishall on 3 and 10 October 1900-2130 Councillor Mitchell would possibly attend.

4.9 Breckland Consultation on Licensing Houses in multiple Occupation.

It was agreed to reply in favour of extending the licensing to all house in multiple occupation not just the mandatory ones as this would provide greater protection for the occupants. This was to extend to all areas of Breckland including rural areas although at present this is not applicable to Litcham.

4.10 Graveyard Access.

After a lengthy discussion it was agreed to await a reply from The PCC to the last letter requesting confirmation of their position.

4.11 New Dog Bins.

These had been installed on 31 July and Breckland Council had been contacted to empty them and clean the Street Signs.

4.12 Village Green.

Norfolk county Council had decided not to register the land as green and it was Proposed by Councillor D Holland and seconded by Councillor Mitchell not to sign the licence but to register the land as a green. An advertisement is to be placed in the magazine requesting people who have used the land for a number of years to write to the Clerk with the details. This would then be forwarded with the application to justify the registration.

4.13 Litcham Heath.

This is owned by Neil Foster and rented out and currently under "set aside" but will revert to arable at the end of this year. It was converted from heath to arable after 2nd World War.

4.14 Open Space.

Nothing had been received following the proposed meeting on 15th August between Breckland Council and the owner's agents Savills. Breckland Council are prepared to consider compulsory purchase if negotiations break down.

4.15 Notice board.

Breckland Council have confirmed that planning permission will be needed to erect the notice board on the Green and Councillor Payne has the necessary forms.

5. Planning

5.1 Applications.

5.1.13PL/2007/1146/F-Katherine and Roger Watts-Flint Cottage front street-installation of dormer window and modification to other windows.

NO OBJECTION was raised to the application.

5.1.23PL/2007/1266/LB-Mr. & Mrs. D. Moore-Point House Back Street-remove double glazed window & replace single glazed french windows.

NO OBJECTION was raised to the application. The members requested confirmation that the new windows were going to be made of timber.

5.1.33PL/2007/1297/F-Mr B Pearce-23 Church Street-proposed dwelling.

NO OBJECTION was raised to the application.

5.1.43PL/2007/1278/F-Miss M Lay-Priory Cottage Church Street-single storey extension.

NO OBJECTION was raised to the application.

5.2 Decisions.

The following decisions were noted:-

5.2.1 3PL/2007/0339/F-The priory 46 Church Street-removal of existing buildings& replacement garage/implement building. Permission

5.2.2 3PL/2007/0802/F-Norfolk Cottage Tittleshall Road-single& double storey extension with garage, demolition of existing garage and conservatory. New access Permission

5.2.3 3PL/2007/0926//F-Russell House Front Street-fixing featherboarding to gable wall. Permission

5.2.4 3PL/2007/0868/LB-The Priory Church Street-removal of existing buildings and replacement garage/implement building. Permission

5.2.5 3PL/2007/0922/F-The Old Rectory Mileham Road-replace flat roof on existing garage with pitched roof with room. Refusal.

5.3 Enforcements.

5.3.1 3 Council Houses Lexham Road.

A letter had been sent from Breckland Council regarding the construction of a new garage without planning permission as the building is in front of the dwelling and less than 20 metres from the highway even though there was an existing building. The owners have been advised to apply for retrospective planning permission.

5.4 Appeals.

5.4.1 Valley Farm Watery Lane Beeston.

The Planning Inspectorate's decision to uphold the appeal for the pole barn and dismiss the appeal for the mobile home was noted as were the conditions placed on the permission. Beeston with Bittering Parish Council are ensuring that the conditions imposed on the permission regarding pollution, landscaping and replanting are adhered to.

6. Correspondence for circulation.

- 6.1 Breckland Council-New Enabling Officer
- 6.2 Breckland Consultation on Licencing Policy
- 6.3 Breckland Consultation on Licencing houses in multiple occupation
- 6.4 Breckland Town and Parish Forum Newsletter
- 6.5 NRCC-Affordable Housing
- 6.6 NCAPTC-Norfolk Link
- 6.7 The Playing Field

7. Highways**7.1 Back Lane.**

The Clerk had met the Assistant highways Engineer from Norfolk County Council and he had agreed to repaint the SLOW sign on Back Lane the correct way round. Councillor Lawrence reported that the Headmaster of the High School had put to the Governors the problems on Back Lane to improve visibility. It was suggested that maybe Back Lane could be made a no through road to deter heavy vehicles with access only. Concern was expressed that the road had been undermined from the gravel workings and would be further damaged by heavy vehicles.

8. Finance

8.1 The budget sheets had been circulated and these were approved.

8.2 Balances:

Business 30 Day account

Balance at 30 06 07	15768.96
Transfer to Current Account	1000.00
Transfer to Current account	<u>1500.00</u>
	13268.96
Interest	<u>40.07</u>
Balance at 31 07 07	13309.03

Current Account

Balance at 30 06 2007	442.54
Transfers from Business Account	<u>2500.00</u>
	2942.54
Less cheques authorised	<u>1149.09</u>
	1793.45
Direct Debits E on Energy	<u>121.64</u>
Balance at 31 07 07	1671.81

Amount available for Section 137 :
Spend to Date :£ 18.00

Cheques for authorisation:

559	B J Leigh	Salary-Aug	209.68
560	J Relph	Salary-June and July 543.99 Stationery-18.46 Postage-2.88 Telephone-2.52	567.85
561	Norfolk County Services	Graveyard cutting-June-190.32 Graveyard cutting-July-190.32	380.64
562	T T Jones	Street Lighting Maintenance July August September	87.59

8.3 Upgrade of Street Lighting.

The letter from T T Jones regarding upgrading of the street lighting to meet Health and Safety regulations had been circulated. After a lengthy discussion it was agreed to confirm the regulations regarding the new control box plus P.E.C. and fuse unit.

8.4 Cleaning of Village Sign.

A payment of £50 to Mr. Feake was agreed on production of an invoice.

9. Clerk's Corner.

9.1 Personal telephone Numbers.

The clerk requested clarification if personal telephone numbers are to be given to the public. It was agreed that these would not be and all matters should go through the Clerk who would contact the Councillors if necessary.

10. Matters for the next meeting.

10.1 Highways:- Verge on Dereham road; hedge at Litcham Hall; Speed limit on Mileham Road; Manor drive sign.

10.2 Bulb Planting

10.3 Precept

10.4 Advert for Code of Conduct.

12. Date of the next meeting.

This was confirmed as Monday 1st October 2007 at 1930 to be held at The Jubilee Hall Litcham.

The meeting closed at 2147.