

# Litcham Parish Council

## Minutes

Of meeting held on 18th September 2005 at 7:30pm  
in the Jubilee Hall, Church Street, Litcham.

Present: Mike Oldfield (Chairman)

Trevor Carter

Claire Lawrence

Chris Mitchell

Les Raven

Mark Sheard

John Relph (Clerk).

Nine member of the Public

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Before the meeting:

A letter had been received from The Litcham Historical Society requesting a Public Meeting to discuss the proposed sale of an allotment garden. A meeting was arranged between the Clerk and Mr. Howard to arrange the details.

Anita Gagen from Breckland Children's Services, who works with young people in the village discussed with the Council the need for a Youth Shelter in Litcham. She was confident that she could find the funding if the right site could be found. Five possible sites were identified and agreed as acceptable to the Council.

Tim Angell of Litcham Common Management Committee showed the Council plans for fencing the Common to allow the introduction of grazing cattle. He explained why grazing was the preferred way of managing the common and preventing the gradual encroachment of woodland. The plans showed three areas with various access points, the fencing would most likely be post and wire and the visual impact would be minimized by hiding it in hedges and scrub where possible. The Council agreed to consider the plans in detail at it's next meeting and advise L.C.M.C. of it's position on the matter.

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The meeting opened at 8.29 p.m.

- 1) Apologies. An apology was received from Roy Payne who was on holiday.
- 2) Declarations of Interest by Councilors: None received.
- 3) Minutes of a previous meeting held on 17th July 2006 were agreed and signed.
- 4) Reports:
  - i) Parking Outside the Post Office: Andrew Gayton (Heritage Officer Breckland) has agreed the removal of the pebble insert, Highway will now draw up plans to mark a parking area on the pavement and submit them to the Parish Council for comments.
  - ii) Jubilee Hall trust: The Trust deed is being signed and the inaugural meeting will take place shortly.
- 5) Open Space Society: The Council approved membership of the Open Space Society at a subscription rate of £30p.a. and signed the Direct Debit mandate.
- 6) Graveyard Gate: the Council considered a letter from John Birkbeck chairman of the P.C.C. that said the Registrar had told him that legal considerations would probably prevent the granting of permission for a gate to the graveyard extension from Druid Lane. The Council felt that the correct procedure should be followed in this matter and resolved to submit a Faculty Application to the Diocesan Advisory Board.
- 7) Seat on the Village Green: A request from NCC Planning & Transportation (Property Services) to take responsibility for a proposed seat on the village green was considered. The Council requested that the group who wish to install the seat write the Council a letter identifying who will be responsible for maintaining the seat. The Council agreed that it would then take ultimate responsibility for the seat and inform Highways of this fact.
- 8) Planning:

Minutes of meeting of Planning and Finance Committee on 14th August were agreed and signed.

i) the granting of Listed Building Consent for application 3PL/2006/0759; Litcham Hall extensions (part retrospective) was noted.

ii) Granting of permission for Application 3PL/2006/1123/F; Litcham Health Centre, extension, alterations and increase of car parking was noted

iii) An appeal by East Anglian Stone Ltd. against the refusal of N.C.C. to grant permission for extraction of gravel from Punch Farm Quarry (SP/C/3/2006/3016) was considered. The Council decided to send additional comments to strengthen their argument against this proposal.

#### Applications

iv) Planning application 3PL/2006/1223/F; The Brambles. Back Street; Front and Rear extension to dwelling was considered and passed without comment.

v) Planning application 3PL/2006/1307/CU; Cedarville, Front St. Change of use from amenity land to garden and access for proposed dwelling; was considered and the Council decided to object to the application on the grounds that the land would be irrevocably to the village and the fencing of the area it would have a detrimental effect on the open aspect of Manor Drive.

9) Financial Business: the financial reconciliation for the year to date was checked with the latest bank statements and signed.

#### Receipts:

i) Donation from Jubilee Hall Committee towards purchase of Tables of £433.23 was noted.

ii) Deposit Account Interest: £29.00 for July and £28.91 for August was noted.

iii) Tennis club Subscriptions of £29.00

#### Payments:

iv) two payments by direct debit of £60.82 to Eon Electricity for street-lighting power were noted.

v) a payment by cheques to Gopak Ltd. of £597.30 for 50 chairs (various colours) was noted.

vi) a payment by cheque of £222.29 to Glasdon Ltd. For Plaza litter bin and fixing kit was noted.

vii) a payment by cheque; £82.25 to T.T. Jones for streetlight Maintenance (2nd Quarter) was noted

payments iv) to vi) made by finance committee on 14th August.

viii) payment to Clerk of £835.83, being quarterly salary of £815.98 & expenses of £19.84 for the period June to August 2006 was approved.

ix) two payments of £183.70 to Norfolk County Services for grasscutting were approved.

x) a payment for Tennis Courts Fees to Litcham High School of £234.00 was approved.

xi) a request for donation to Norfolk Accident Rescue Service was considered and Council requested the Clerk to obtain more information about the organisation before a donation was considered.

10) Correspondence from the following was noted; Breckland, Norfolk County Council, NCAPTC, Norfolk Rural Community Council, East of England Regional Authority, Norfolk Constabulary.

Also noted was the receipt of the Litcham Primary School Travel Plan.

11) Items for the next agenda. Litter bins, Fencing of the Common, donation to Norfolk Accident Rescue Service

12) The date of next meeting was confirmed as Monday 16th October 2006 to take place in the Jubilee Hall starting at 7.30pm.

Meeting closed at 22.04pm