

Litcham Parish Council

Minutes

Of meeting held on the 16th October 2006 at 7:30pm in the Jubilee Hall,
Church Street, Litcham.

Present: Roy Payne (Vice-Chairman)

Claire Lawrence

Chris Mitchell

Les Raven

Mark Sheard

John Relph (Clerk).

The meeting opened at 7.31 p.m.

1) Apologies. Apologies were received from Trevor Carter due to work commitments and Mike Oldfield (Chairman) due to a family engagement, Roy Payne chaired the meeting in his absence.

2) Declarations of Interest by Councilors: None received.

3) Minutes of the previous meeting held on 18th September 2006 were agreed and signed.

4) Reports:

Graveyard Gate: the Clerk reported that a Faculty Application had been submitted to the P.C.C. for their consideration. Once they have voted on the matter the form will go to the D.A.C. for a final decision.

Jubilee Hall trust: Mark Sheard reported on the inaugural meeting of the Jubilee Hall Trust. The winding up of the present Jubilee Hall Management Committee and the transference of assets to the new trust is now in progress.

Reclamation of V.A.T. Despite information provided by the NCAPTC, H.M. Customs and Excise have informed the Clerk that the Council are unable to reclaim V.A.T. on the recent purchase of tables on behalf the Jubilee Hall

Open Space in Litcham: Mark Sheard reported on the latest in a series of meeting with Breckland regarding the provision of 'Open Space' in Litcham. The meeting centred around the provision of Sports Facilities and the requirement to provide changing rooms. Breckland's Sports development Officer will look at possible funding, which will depend on what other sports facilities are in the local area. The next meeting will be scheduled early next year.

Village Green: Clerk reported that he had confirmed with Breckland that the 'Village Green' (currently owned by N.C.C. Highways), was classified as "Open Space" in the draft LDF.

Sale of Allotment: The Council considered correspondence from Sharon Young regarding the sale of an Allotment to the new owner of the Priory and discussed the outcome of the recent Public meeting regarding the matter. The Council did not feel that they wanted to voice an opinion on the matter at the present time.

Youth Shelter: A letter from Kate Downs, Youth Support Officer with Norfolk County Council regarding the site for a Youth Shelter in Litcham was considered. Council agreed to ask the Allotments Committee if they could find space for a Youth Shelter on the Allotments.

5) Fencing the Common: The Council considered the fencing scheme proposed by the Litcham Common Management Committee to facilitate the introduction of grazing on the Common. The Council supported the introduction of grazing and approved the submitted plans, which showed the position of the fencing and access points. The Council felt that the addition of cattle grids on the track to Kempstone Manor was desirable improvement to the current scheme, as it would reduce to a minimum the amount of fencing actually on the common and help maintain the common's open aspect. The Council wished the L.C.M.C. every success with the project.

6) Litter Bins: The Council agreed to replace four of the current small litter bins with larger bins. These being 1. The double bin on the village green, 2. The Telephone Box/Bus Stop, 3. At the junction of Butt Lane & Pound Lane and 4. Adjacent to the Village sign.

7) Play Area/Playing Field: The Council considered the latest information from Breckland regarding provision of Open Space in Litcham and resolved to support the acquisition of additional open space in

Litcham to provide Sports and Play facilities, recycling facilities, a Youth Shelter and new Village Hall.

8) Planning:

i) The granting of planning permission for 3PL/2006/1223/F Brambles, Back St. was noted.

ii) The Council considered additional information regarding 3PL/2006/1307/CU, change of use of land adjacent to Cedarville in Manor Drive and continued to be very concerned by this application. Clerk will contact Breckland and Chris Holland (District Councillor), to voice these concerns and the Council opposition to the application.

iii) Planning application 3PL/2006/1424/F "Southerly", Tittleshall Rd. two storey extension and new porch was considered and passed without comment.

iv) Planning application 3PL/2006/1425/F "Middle Cottage", Tittleshall Rd. two storey extension and new porch was considered and passed without comment.

9) Financial Business: the financial reconciliation for the year to date was checked with the latest bank statements and signed.

Receipts:

i) Receipt of the 2nd installment of the Precept of £3,750.00 from Breckland Council.

ii) Deposit Account Interest of £ 30.86 for September.

iii) A transfer of £2,000 to deposit account was noted.

Payments:

iv) A payment by cheque of £183.70 to Norfolk County Services for grasscutting was approved.

v) A payment by cheque of £39 to the Jubilee Hall for use of the hall for meeting was approved.

vi) A request for donation to Norfolk Accident Rescue Service was considered and a donation of £50.00 was agreed.

10) Correspondence from the following was noted; Breckland, Norfolk County Council, NCAPTC, Norfolk Rural Community Council, East of England Regional Authority.

Also noted was the receipt of the Beeston Village Appraisal.

11) Items for the next agenda. Budget (setting of Precept for 07/08), notice board for village green.

12) The date of next meeting was confirmed as Monday 20th November 2006 to take place in the Jubilee Hall starting at 7.30pm.

Meeting closed at 21.18pm