

# Litcham Parish Council

## Minutes

of the meeting held on 17th July 2006 at 7:30pm in the Jubilee Hall,  
Church Street, Litcham.

Present: Mike Oldfield (Chairman)

Roy Payne (Vice Chair)

Mark Sheard

Claire Lawrence

Les Raven

John Relph (Clerk).

The meeting opened at 7.37 p.m.

1) Apologies. An apology was received from Trevor Carter due to work commitment and Chris Mitchell who was on holiday.

2) Declarations of Interest by Councilors: None received.

3) Minutes of previous meeting held on 15th May 2006 were agreed and signed.

4) Reports:

Tennis Club: Response is still very poor, the Council therefore resolved not to continue the club after the ten week trial period which ends on the 18th July.

Bowls Equipment: the Carpet Bowls equipment will be stored at Beeston Village Hall.

Jubilee Hall Trust: the final Trust Deed is being drawn up

Post Office Parking: For the present Highways have agreed to paint some white lines in front of the Post Office in an attempt to encourage cars to park in such a way that they leave a clear footpath directly in front of the Post Office.

5) Graveyard Gate: At their last meeting The PCC came to the conclusion that it wasn't 'within their gift' to grant pedestrian access to the graveyard extension from Druids Lane. Clerk will contact Diocesan Registrar.

6) Playing-field: The Council discussed in detail the recent meeting with Breckland regarding the creation of a community 'open space' which could contain a playing-field, playground and possibly a new village hall. It was decided to draw up some outline plans and a business plan ready for a follow-up meeting with Breckland in September.

7) Litter Bin: The council decided to purchase a new larger litter bin for the bus shelter and review the current state of litter bins within the Parish.

8) Planning: Applications 3PL/2006/0759/F & 3PL/2006/0759/LB Litcham Hall; extension, (part retrospective), demolition, openings ancillary to extensions only. Both applications were considered and no objection or comments were raised.

9) Financial Business: the financial reconciliation for the year to date was checked with the latest bank statements and signed.

9.1 The Annual Return for 2005/6 was approved and the Statement of Assurance completed and signed.

9.2 The following receipts were noted:

i) of £35.04 from McAlpine; refund of overpayment for Street-lighting Maintenance 2005.

ii) of £402.75 from Breckland; grant towards cost of printing village appraisal.

9.3 Payments:

i) £60.82 to Eon Electricity for street-lighting power during June paid by direct debit.

ii) A payment of £367.40 by cheque No.485 to NCS for graveyard grass cutting for May & June was approved.

iii) A donation of £18 by cheque No.486 to The Royal British Legion towards the cost of a wreath for the 2006 Poppy Appeal Remembrance Day service was approved.

10) Correspondence from the following was noted:

- i) Breckland:
  - a) Satisfaction Survey – Standards
  - b) Strategy for Gypsies and Travelers in Norfolk.
  - c) Best Performance Plan – CD ROM
- ii) Government Office for the East of England – Proposed Revisions to Spatial Strategy
- iii) NCAPTC – Newsletter No.155.
- iv) N.C.C.
  - a) Living Longer, Living Well
  - b) Fire Service: Emergency Response Standards
- v) N.R.C.C. Notice of AGM agenda.
- vi) Peddars Way – Newsletter ‘The Wave’ Spring 2006.
- vii) Energy Saving Trust – Save Energy - Save Money - Raise Money
- vii) North Elmham Parish Council – Minutes of meeting with Chief Superintendent Hayes, Area Commander (Western), Norfolk Constabulary.
- x) Reply from Mrs. Collinson – Road Safety, Dereham Rd.

11) Items for the next agenda. Heritage Maps, Litter bins.

12) The date of next meeting was confirmed as Monday 18th September 2006 to take place in the Jubilee Hall starting at 7.30pm.

Meeting closed at 21.55pm