

LITCHAM PARISH COUNCIL

Dawn Meadow Fakenham Road East Bilney Dereham NR20 4HT 01362 86111

**I HEREBY GIVE NOTICE THAT THE NEXT MEETING OF THE
LITCHAM PARISH COUNCIL WILL BE HELD ON**

MONDAY 5th FEBRUARY 2018 AT 7.30 p.m.

In the JUBILEE HALL

**FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT ON
THE ATTACHED AGENDA**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND
THE FIRST PART OF THE MEETING IS OPENED TO THE PUBLIC TO BRING TO THE
ATTENTION OF THE COUNCIL ANY MATTERS NOT COVERED IN THE AGENDA AND
TO MAKE REPRESENTATIONS ON MATTERS ON THE AGENDA BELOW.**

AGENDA

1. To consider Apologies for Absence.
2. To receive Declarations of Interests.
3. To sign as a correct record the minutes of the meeting held on Monday 6th November 2017
4. To receive reports from the County and District Councillor.
5. Matters to report.
 - 5.1 General Data protection Regulation.
 - 5.2 Royal British Legion Pilgrimage 90.
 - 5.3 To consider membership of Norfolk Playing Fields Association.
 - 5.4 The Green.
6. Highways.
 - 6.1 To receive a report on the previous months comments.
 - 6.2 To note any new problems in the village.
7. Planning
 - 7.1 Applications.
 - 7.2 Decisions.
 - 7.2.1 3PL/2017/1361/HOU-19A Wellingham Road-single storey rear extension and internal alterations. Approved.
 - 7.2.2 3PL/2017/0833/F-Land at Dereham Road-erection of detached agricultural building (livestock/sheep). Approved.
 - 7.3 To note a matter referred to Enforcement.
8. Finance.
 - 8.1 Budget as circulated.
 - 8.2 Balances and cheques for authorisation as circulated.
 - 8.3 To consider the maintenance at Long Meadow.
 - 8.4 To consider the receipt of a grant from Breckland Sport fund.
9. Correspondence for circulation as listed.
10. Matters for the next meeting (not for Discussion).
11. To confirm that the next meeting of Litcham Parish Council is to be held on Monday 5 March 2018 at the Jubilee Hall at 7.30 p.m.

SIGNED B J LEIGH, CLERK TO THE COUNCIL

DATE :- 31ST JANUARY 2018

FINANCE : 05 02 18

Balances :-

Bank of Ireland.

Balance at 31 10 17	10114.81
Less Direct Debit Open Space Society-45.00	
Direct Debit- E-on- 13 11 17-69.38	
Cheques authorised 06 11 17-662.21	
Cheques authorised 04 12 17-1212.71	
Direct Debit E-on- 11 12 17 -100.74	<u>2090.04</u>
	8024.77
Plus Interest 06 11 17-.91	
Interest 05 12 17-.76	<u>1.67</u>
Balance at 30 11 17	8026.44
Less Unpresented cheques authorised 04 12 17-	<u>257.50</u>
Balance at 31 12 17	7768.94
Plus float for Community car	<u>100.00</u>
Balance at 31 12 17	7868.94

Amount available for Section 137 : 511x £7.57= £3868.27

Spend to Date :£0.00

Cheques for authorisation:

483	B J Leigh	Salary-Jan 308.21 less PAYE 61.80	246.41
484	HMRC	PAYE-Jan	61.80
485	Mrs E Christie	Community Car November-	79.10
486	Beetley Parish Council	25% of SLCC membership- 36.75. 25% of GDPR Course- 8.75	246.61
487	T T Jones Electrical Ltd	Maintenance Jan-Mar	66.55
488	Information Commissioner	Data protection	35.00
489	Litcham Jubilee Hall CIO	Hall Hire	65.00

LITCHAM PARISH COUNCIL BUDGET EXPENDITURE APR 2017-MAR 2018

	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MARCH	TOTAL	BUDGET	AVAILABLE TO SPEND	5137
ADMIN COSTS													£0.00		£0.00	
INSURANCE			£257.60										£257.60	£270.00	£12.40	
AUDIT		£20.00				£100.00							£120.00	£150.00	£30.00	
HALL HIRE						£315.00							£315.00	£435.00	£120.00	
CLERKS SALARY	£305.15	£308.21	£308.21	£308.21	£102.73	£308.21	£308.21	£308.21	£308.21	£308.21			£2,668.10	£3,700.00	£1,031.90	
CLERKS EXPENSES													£0.00	£50.00	£50.00	
NALC/SLCC/OPEN SPACES			£148.29					£45.00					£193.29	£230.00	£36.71	
WEBSITE	£51.99												£51.99	£60.00	£8.01	
TRAINING													£0.00	£100.00	£100.00	
STATIONERY													£0.00	£100.00	£100.00	
TELEPHONE													£0.00	£50.00	£50.00	
ADMIN													£0.00	£100.00	£100.00	
COMMUNITY CAR													£85.01	£400.00	£314.99	
ELECTION EXPENSES	£167.08	£79.34	£65.30	£44.55		£56.08			£76.29				£0.00	£170.00	£170.00	
GRASS CUT/ MAINT													£0.00		£0.00	
STREET LIGHTING	£114.21	£63.95	£389.53	£119.41	£66.08	£66.08	£119.41	£66.08	£7.50				£1,012.25	£1,000.00	£12.25	
LITCHAM CYARD													£0.00	£0.00	£0.00	
GENERAL REPAIR													£0.00		£0.00	
MAINTENANCE							£210.00						£210.00	£2,000.00	£1,790.00	
DONATIONS								£300.00	£770.00				£1,070.00	£1,500.00	£430.00	
CAPITAL EXP	£101.24												£101.24	£0.00	£101.24	
CHAIRMAN'S FUND													£0.00	£50.00	£50.00	
MISC	£4,538.00		£2,269.00				£150.00						£2,419.00	£200.00	£2,219.00	
TOTAL	£4,943.51	£619.79	£1,248.36	£472.17	£36.65	£945.35	£664.17	£773.29	£1,162.00	£308.21	£0.00	£0.00	£8,503.48	£10,565.00	£2,061.52	£60.00

LITCHAM PARISH COUNCIL BUDGET INCOME APR 2017-MAR 2018

	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MARCH	TOTAL
PRECEPT	£5,000.00					£5,000.00							£10,000.00
EXT. FUND	£177.50				£410.94	£177.50							£765.94
VAT REFUND			£860.04										£860.04
INTEREST	£0.46	£0.60	£0.44	£0.58	£0.56	£0.50	£0.60	£0.91					£4.65
COMM. CAR	£345.66						£250.00						£595.66
MISC			£2,269.00										£2,269.00
TOTAL	£5,523.62	£0.60	£3,129.48	£0.58	£411.50	£5,178.00	£250.60	£0.91	£0.00	£0.00	£0.00	£0.00	£14,495.29